



Conference Registration Guide for Railway Interchange 2011

1. Go to: www.railwayinterchange.org/registration. Registrants can register for the Exhibition Only, the CMA Technical Conference, and the AREMA Technical Conference.

RSI Exhibitor Registration Process

Representatives from exhibiting companies *must* register and pay full registration costs (\$250 per person) through the [Railway Interchange 2011 website](http://www.railwayinterchange.org).

- If you are exhibiting with the Railway Supply Institute, Inc. (RSI) or want to attend the trade show and do not plan to attend any of the technical conferences please register under EXHIBITION ONLY.
 - If you plan to attend the CMA Technical Conferences and / or the trade show please register under the CMA technical conferences. You will be able to register for the exhibition at the same time.
 - **Note:** When you register for your CMA, a portion of your payment will go to dues for that organization. You may attend any of the four CMA organization sessions with this badge.
2. Once you've clicked on AREMA, Exhibition Only, or the CMA Technical Conferences the program will ask you for an AREMA ID.
 - All current and past AREMA members and customers have a login and password. Enter your AREMA ID and password. If you have forgotten your login or password or if you are not sure if you have an account, click on the "Forgot your password?" link below.
 - If you would like to register for the Railway Interchange 2011 Exhibition or the CMA 2011 Technical Conference and have never been an AREMA customer, click "Create an Account" below so that you may register online. (See instructions below.)

Creating an Account with AREMA

(only for those who do not have an account with AREMA)

Step 1: Type in Your Contact Information. Under Company Affiliation you may type in or search your company name. **In order to receive Exhibiting Member Employee pricing, you must link to your company.** Once you've found our company you can link to that organization. Note: If you are not registering with a company, you can skip the company affiliation part.

Step 2: Enter / edit your address.

Step 3: Professional Information: All registrants for Railway Interchange 2011 may skip this part and click "create account".

Step 4: You will be sent your account information via email, but can continue on the AREMA website without having to enter in login information. You will need it to log on to this website in the future. (Continue to Step 3 below.)

3. You will see a welcome message that includes which organization you will be registering with for Railway Interchange 2011.
4. Insert your name, company and address if it's not already listed.

5. At this point, you will be asked which badge you'd like to purchase for Railway Interchange 2011. There are day passes, passes for the duration of the show, and spouse badge.
 - If you are registering under the CMA Technical Session there will be an option to choose which of the CMAs (ABA, IAROO, MARTS, LMOA) you'd like to register with specifically.
 - For registrants of the CMA Technical Sessions that also want to register for the trade show there will be an option to register for this as well.
6. Once this is completed and you've check your name badge and listed any special needs you will come to a Registration Summary. Make sure everything you want to sign up for is listed here. Then, proceed to checkout.
7. Once you've inserted your payment information you will see a confirmation page. This information will also be sent to your email address along with a meeting confirmation email.

How To Register Additional People

In order to register another person for Railway Interchange 2011, that person must already be in the AREMA registration system and linked to the same company that you are linked to. There is a search feature. If they are not in the AREMA system, they will have to be added individually into the system – a login and password must be created for each individual person.

Railway Interchange 2011 Registration Notes & Hints

- Representatives from exhibiting companies *must* register and pay full registration costs (\$250 per person) through the Railway Interchange 2011 website.
 - Those attending the Coordinated Mechanical Association Technical Sessions and the exhibits should *not* pay more than \$500. You must register through the CMA to get the \$250 rate for the exhibition.
 - Registered attendees will be able to pick up their badges at the Advanced Registration Booth. It will be printed out and ready to hand to them. View the [Full Schedule of Events](#) to see when registration will be open.
 - You can [register online](#) or fill out a [registration form](#) and mail or fax to AREMA.
AREMA Fax: 301-459-8077
AREMA Address: Railway Interchange 2011 Registration. C/O AREMA
10003 Derekwood Lane, Suite 210 / Lanham, MD 20706 USA
- You can only register one person at a time, but you can pay for all of them at once.
 - If you want to register five or more people contact Janice Clements (AREMA) at jclements@arema.org or call (301) 459-3200 ext.704.

[View Railway Interchange 2011 Website](#)

Contact the Railway Supply Institute, Inc. at 202-347-4664